

WEDDING POLICY 2019

From the congregation of the United Methodist Church we want to say "thank you" for considering giving us the opportunity to minister together to accomplish what God desires for your marriage. We consider weddings a very positive event and believe it is a blessing to be part of them.

As a church, we are much more than a building in which a ceremony is held. We are a congregation committed to doing what honors the Lord and what will be most helpful to others who are seeking to honor Him as well. The policies and guidelines below are an effort to assist everyone to be able to work together, should you gain approval to use UMC, in a helpful and productive manner. We desire to assist each couple in starting their union in a positive, productive way, helping them to enjoy a lasting marriage that honors the institution God created and ordained.

No wedding date will be reserved at UMC until the wedding application is submitted and approved by the pastor. The application must be completed in full. You should request your wedding date as early as possible, as bookings are made on a first come, first served basis with the church calendar taking priority.

Our pastor will normally officiate at weddings held at UMC. Any variation from this policy should be discussed and approved before any other arrangements are made. It is the policy of our pastor to counsel with each couple in preparation for their marriage, since our desire to help you approach your wedding ceremony is one of life's most significant and spiritual moments.

The total cost for having a wedding at UMC in the Sanctuary is <u>\$845.00</u>. (\$300 will be waived for *Active Church Members.) A deposit of ½ of the total cost is to be paid at the time of reserving the facility. The balance of the fee is due 10 days before the scheduled event. The deposit in non-refundable.

This fee includes:

•	The sanctuary and three "gathering" rooms.	\$300
•	The Pastor's fee (Counseling and prep work).	\$200
•	An organist.	\$75
•	A Custodian.	\$70
•	A Sound Technician/Videographer.	\$50
•	A wedding coordinator.	\$150

Brass or Black on Silver Candelabras are available for use with a charge of \$30.25 for candles supplied by the church and for you to keep if you wish.

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The cost for the use of Witter Chapel is \$25 for the custodian, \$75 for the organist (if needed), and the Pastor's Honorarium.

Rooms will be available for use in their normal clean condition. If more specific additional cleaning is requested, there will be a \$25 per hour custodial fee assessed, and the work will be done as time allows. In addition, if the rooms being used are not left in a normal clean condition, there will be a \$25 per hour clean-up fee assessed.

Damaged, lost or stolen church property will be deemed the responsibility of the wedding party and will be billed at the replacement cost. Any damaged item should be reported to the church office as soon as possible. All personal items should be removed from the building following the ceremony. UMC does not assume responsibility for lost or damaged personal items.

DECORATIONS

Nothing may be attached to <u>walls or woodwork</u> without prior approval from the church office or custodian.

Use of rice, confetti, bubbles, birdseed, etc. is prohibited INSIDE the church. Throwing of rice is prohibited OUTSIDE the church as well.

NO SMOKING, ALCOHOL OR ILLEGAL DRUGS ALLOWED ON CHURCH GROUNDS!

*An "Active Church Member" will have a record of church attendance or giving in the year prior to the wedding request. Or the couple must have at least one parent who is a member with a record of attendance and giving in the year prior to the wedding request.